

ATTACHMENT B**ANNUAL REPORTING REQUIREMENTS**

1. The Co-permittees shall submit by October 1, 2005 the Annual Storm Water Report and Assessment for the period July 1, 2004 through June 30, 2005 documenting the status of the general program up to permit reissuance and the results of analyses from the monitoring program.
2. The Co-permittees shall submit by October 1 of each year beginning the year 2005, an Annual Storm Water Report and Assessment documenting the status of the general program and individual tasks contained in the Ventura County Storm Water Management Plan (SMP) and an integrated summary of the results of analyses from the monitoring program described under *E.8.Countywide Stormwater Monitoring Program*.

The Annual Storm Water Report and Assessment shall include any proposed changes to the Ventura County SMP as approved by the Management Committee. The Annual Storm Water Report and Assessment shall cover each fiscal year from July 1 through June 30. At a minimum, the annual report will include the following:

Program Management

- A. A comparison of the program implementation results to performance standards established in the Ventura County SMP.
- B. Status of compliance with permit requirements including implementation dates for all time-specific deadlines. If permit deadlines are not met, the Co-permittees shall report the reasons why the requirement was not met, how the requirements will be met in the future, including projected implementation date.
- C. An assessment of the effectiveness of Ventura County SMP requirements to reduce storm water pollution. This assessment will be based upon the specific record-keeping information requirements in each major section of the permit, monitoring data and any other data the Co-permittees has, or is aware of that provides information on program effectiveness.
- D. An analysis of the data to identify areas of the Program coverage which cause or contribute to exceedances of water quality standards or objectives, predominate land uses in these areas and potential sources of pollutants in those areas.
- E. Discussion of the compliance record and the corrective actions taken or planned that may be needed to bring the discharge into full compliance with the waste discharge requirements.
- F. The Discharger shall prepare annually a storm water budget update on the resources applied to the storm water program. This budget report shall include an annual update identifying the storm water budget for the following year using (estimated percentages and written explanations where necessary) for the specific categories noted below:
 - i. Program management
 - ii. Illicit connections/illicit discharge
 - iii. Industrial/Commercial program activities
 - iv. Development planning/development construction
 - v. Construction inspection activities
 - vi. Co-permittee Public Agency Activities
 1. Operations and maintenance
 2. Municipal street sweeping
 3. Fleet and public agency facilities
 4. Landscape and Recreational Facilities
 - vii. Capital costs
 - viii. Public information and participation
 - ix. Monitoring program
 - x. Other

Program for Residents

- A. Number of storm drain inlets and signs in the Co-permittees' systems that are marked or posted with a no dumping message. Percent of total system marked/signed.
- B. Description of activities distributing brochures, community outreach efforts and educational programs including an estimate of the number of impressions made per year about storm water quality via print, local TV access, local radio, meetings or other appropriate media.

Programs for Industrial/Commercial Businesses

- A. Number of commercial and industrial facilities targeted under the program. During the past year, the number of commercial and industrial site visits conducted and the number of outreach contacts made.
- B. An annual update of a database of commercial and industrial facilities targeted under this program. The database shall include the facility name, site address, facility contact, applicable industrial code(s) and NPDES storm water permit coverage status, if applicable.
- C. The percentage of targeted staff trained annually.

Programs for Land Development

- A. The percentage of SQUIMP development projects reviewed for storm water and conditioned to meet SQUIMP requirements in the previous year.
- B. Description of activities on distributing brochures, outreach efforts, including an estimate of the number of contacts made to the land development community about stormwater quality via print, meetings or other appropriate venues.
- C. The percentage of targeted staff trained annually.

Programs for Construction Sites

- A. Number of construction projects requiring SWPPPs in the past year and the percentage of projects in categories requiring the submittal of a SWPPP for which SWPPPs were completed.
- B. Description of the Co-permittees' inspection activities, including the number and type of enforcement actions, applicable to storm water compliance, taken at construction sites during the past year.
- C. Description of the outreach program to the construction community and assessment of its effectiveness. This assessment should include a discussion of the number of inspections, site visits or other meetings conducted.
- D. The percentage of targeted staff trained annually.

Programs for Co-permittee Public Agency Activities

- A. A summary of which at a minimum includes the quantity, predominant types and likely sources of trash removed from catch basin inlets.
- B. A summary of the total curb miles of streets swept annually and the percentage of total curb miles swept annually as a function of total curb miles.
- C. The percentage of targeted staff trained annually.

Programs for Illicit Discharge Control

- A. Number of reports of illicit discharges that Co-permittees responded to, percentage that were identified as actual illicit discharges, and percentage of the actual illicit discharges where the incident was either cleaned up, referred to another responsibly agency and/or follow-up education with the discharger was conducted.
- B. For groups of identified illicit discharge where the probable cause and type of material can be established, provided the probable cause and type of material.
- C. Number of illegal connections identified in the past year.
- D. Number of illegal connections eliminated in the past year.

- E. Number and type of enforcement actions taken by each Co-permittee for storm water illicit discharges and/or illegal connections taken in the past year.
- F. An annual update of a database of identified illicit discharges and illegal connections that includes the date of the incident, the source type, type of material, date of conclusion/clean up/removal/follow up/ education and enforcement action taken, if appropriate.
- G. The percentage of targeted staff trained annually.

Countywide Stormwater Monitoring Program

- A. The Co-permittees shall submit a Storm Water Monitoring Report as part of the Annual Storm Water Report and Assessment on October 1, 2005 and annually on October 1, thereafter. The report shall include:
 - i. Status of implementation of the monitoring program.
 - ii. Results of the monitoring program.
 - iii. A general interpretation of the results.
 - iv. Both tabular and graphical summaries of the monitoring data obtained during the previous year.
- 3. All applications, reports or information submitted to the RWQCC shall be signed and certified pursuant to EPA regulations 40 CFR 122.41(k).
- 4. Co-permittees submittals to the Principal Co-permittee shall also be signed and certified pursuant to EPA regulations 40 CFR 122.41(k).
- 5. The Co-permittees shall mail the original of each annual report to:

INFORMATION TECHNOLOGY
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
LOS ANGELES REGION
320 W. 4th STREET, SUITE 200
LOS ANGELES, CA 90013

A copy of the annual report shall also be mailed to:

REGIONAL ADMINISTRATOR
ENVIRONMENTAL PROTECTION AGENCY
REGION 9
75 HAWTHORNE STREET
SAN FRANCISCO, CA 94105